

## REPUBLIC OF THE PHILIPPINES SANGGUNIANG PANLUNGSOD ORMOC CITY

## **Data Privacy Notice**

The Sangguniang Panlungsod ng Ormoc is committed to protecting the privacy and security of your personal data in compliance with Republic Act No. 10173, otherwise known as the Data Privacy Act of 2012.

We collect, process, and store personal information only when necessary to perform our legislative, administrative, and regulatory functions. These may include, but are not limited to, names, contact details, addresses, identification numbers, and any other information you voluntarily submit through forms, correspondence, or other channels.

All collected data will be used solely for legitimate and lawful purposes such as legislative documentation, official communication, public consultations, or any other government-mandated function. Your information will not be shared with third parties unless required or permitted by law.

We maintain strict security and confidentiality measures to protect your data from unauthorized access, alteration, disclosure, or destruction. Only authorized personnel are allowed to handle and access your information.

By submitting your personal data, you consent to its collection and processing in accordance with this Privacy Statement. You have the right to access, correct, or request the deletion of your personal information, as well as to withdraw your consent, subject to applicable laws and procedures.

For any questions or concerns regarding your personal data, you may contact our:

## Personal Information Controller (PIC)

Maria Antonieta G. Co Hat

Secretary of the Sangguniang Panlungsod

3<sup>rd</sup> flr., Ormoc City Hall, Aunubing St., Brgy. Cogon

Ormoc City, Leyte

Email: <a href="mailto:spormoc@gmail.com">spormoc@gmail.com</a>

Phone: Telephone No: 255-7395 (local no. 1252)

## **Data Protection Officer (DPO)**

Engr. Raoul E. Cam

City Planning and Development Officer  $2^{\text{nd}}$  flr., Ormoc City Hall, Aunubing St.,

Brgy. Cogon, Ormoc City, Leyte Email: <a href="mailto:planningormoc@gmail.com">planningormoc@gmail.com</a>

Phone: 0921-598-5578